

Important Health Fund Provider Information!



Registering with individual Health Funds can be a time consuming and confusing process. To simplify and streamline this process for our members, AAMT has gained accreditation with various Health Funds which allows our eligible members to be registered automatically as a provider! This reduces the process of registering individually and ongoing updating of details with individual Health Funds for our members. AAMT forwards eligible members details to the Health Funds listed on a monthly basis. **Therefore, it can take up to 4-6 weeks for all details to become live at individual Health Funds.**

Please read the important information below to see how to qualify and remain on Health Funds lists. To find out which Health Funds you are automatically registered with, refer to Table 1 on Pages 2-3 of this document “Summary of Health Funds providing rebates for Massage”. To find out which Health Funds you have to activate your registration with, refer to Table 2 on Page 3. To find out which Health Funds you have to apply direct, refer to Table 3 on Page 3.

For details on how to register with all other Health Funds please refer to “Health Funds Additional Information” on Page 4 of this document.

To qualify and remain on the Health Funds list sent by AAMT, it is a requirement that:

- you meet the minimum level of membership type / qualification accepted by the Health Fund
- you are a financial member of AAMT
- ensure AAMT have a current copy of your Public Liability Insurance
- ensure AAMT have a current copy of your Senior/Level 2 First Aid Certificate
- AAMT have received and recorded your Continuing Professional Education points. (Massage Therapists need 30 points per year and Remedial Massage Therapists need 40 points per year)
- provide AAMT all Practice details including address and phone number (no PO Boxes and landline is preferred)

Receipt requirements: your receipt may be rubber stamped, a pre-printed receipt book, letterhead or computer generated and must include the below details. *Subsequent accounts must be endorsed ‘duplicate copy’.*

• Full name of therapist	• Client’s full name
• AAMT member number	• Date of treatment
• Provider number (when issued)	• Type of therapy eg Remedial Massage, Massage therapy
• Practice address (cannot be a PO Box!)	• Type of treatment eg initial or standard consultation
• Practice telephone number	• Cost for treatment
• Business and Trading names (where applicable)	• ABN number must be shown

General Accounts and Receipts: (Some key points to remember)

- Pre-signed receipts are not acceptable.
- The services provided must be itemised accurately (e.g. type of treatment, therapists name, clients name)
- Your Provider number is not transferable to another person (i.e. Locum, colleague or employee) or where applicable, another practice location.
- There can be only one original account/receipt. All duplicated accounts/receipts must be endorsed as ‘duplicate’.



Please ensure that AAMT have your current details at all times! Failure will result in AAMT not being able to confirm your current details to the Health Funds and non-current members will be removed from Health Fund lists.

Change of details: If you have registered directly with any Health Funds (Table 2 + Table 3) do not forget to advise them of any changes to your details. i.e. New practice details etc. We are unable to change your details directly with these Health Funds.

NOTE: Although every effort is made, AAMT cannot guarantee that all members will be accepted by the Health Funds as a provider. Members must agree to abide by conditions of individual Health Funds. Most Health Funds will not provide a rebate if your client is a family member.

TABLE 1

Eligible members are automatically registered via AAMT! (Details are updated from AAMT records monthly)

HEALTH FUND	DETAILS
Australian Health Management (AHM) Ph: 13 42 46	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY HLT50302 or HLT50307 • Assessed qualifications on their list prior to July 1 2009 • Provider Number – Once details have been forwarded to AHM, Provider numbers can be found at www.ahm.com.au/provider#search
Australian Regional Health Group: Ph: (03) 9761 3777 ACA Health Benefits Funds Cessnock & District Health Benefits Fund CUA Health Defence Health GMHBA GMF Health Health Care Insurance Limited Health Partners Health Insurance Fund (HIF) WA Latrobe Health Services (Federation Health) Mildura District Hospital Fund Navy Health Fund Onemedifund Peoplecare Health Insurance Phoenix Health Fund Police Health Fund (South Australia Only) Queensland Country Health Fund Ltd Railway & Transport Health Fund Ltd St Luke’s Health Teachers Federation Health Teachers Union Health Transport Health Westfund	<ul style="list-style-type: none"> • Massage Therapists Cert IV HLT40302 or HLT40307 • Remedial Massage Therapists HLT50302 or HLT50307 • Assessed qualifications on their list prior to July 1 2009 • Advanced Diploma Myotherapy ADV DIP 21511VIC or ADV DIP 21920VIC • Provider Number – ‘MT’ plus your AAMT member number plus ‘R’ for remedial massage therapists and ‘M’ for massage therapists and ‘Y’ for myotherapists. eg MT12345R or MT12345M or MT12345Y.
BUPA Australia Health Ph: 1800 060 239 ANZ Health Insurance AXA Bank SA BUPA Australia OSHC Cardmember Health Insurance Plan HBA HealthCover Direct Mutual Community St George Health Project National Mutual Health Insurance	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY HLT50302 or HLT50307 • Assessed qualifications on their list prior to July 1 2009 • Provider Number –sent to AAMT. A letter will be sent to each practice confirming member provider number/s.
BUPA – MBF Previously MBF + MBF Alliances: NRMA, SGIC Health (SA), SGIO Health (WA) Ph: (02) 8239 2744	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY HLT50302 or HLT50307 ONLY • Provider Number – AAMT member number. eg AAMT12345
CBHS Friendly Society (Commonwealth Bank) Ph: 1300 654 123	<ul style="list-style-type: none"> • Massage Therapists and Remedial Massage Therapists. • Provider Number – AAMT Member Number eg AAMT12345

Table 1 Continued

<p>nib Ph: 1800 175 377 nib requires members to read their provider terms and conditions. Please see attached.</p>	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY. • Provider Number – AAMT Member Number eg AAMT 12345
<p>Medibank Private – NEW! From 1 July 2009 Ph: 1300 654 887</p>	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY HLT50302 or HLT50307 • Provider Number – After lists have been processed Medibank will send Provider Numbers to clinic address/es
<p>The Doctors’ Health Fund - NEW! From 1 July 2009</p>	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY HLT50302 or HLT50307 • ADV DIP 21511VIC
<p>HCF Ph: (02) 9290 0158/0545 www.hcf.com.au Ancillary Provider Portal</p>	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY HLT50302 or HLT50307 • Assessed qualifications on their list prior to July 1 2009 • Provider Number – AAMT Member Number eg AAMT12345.
<p>Manchester Unity Ph: 13 13 72 www.manchesterunity.com.au</p>	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY HLT50302 or HLT50307 • Provider Number – AAMT Member Number eg AAMT12345.

TABLE 2

Members need to activate registration **DIRECT**. (List of members sent by AAMT for verification only).

<p>Australian Unity Ph: 13 29 39 www.australianunity.com.au To register members need to complete the application form (see attached).</p>	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY HLT50302 or HLT50307 • Provider Number – Australian Unity and Grand United will issue separate provider numbers per practice
<p>Grand United Corporate Health Ph: 1800 249 966 www.guhealth.com.au To register members need to either telephone or email corporate@guhealth.com.au listing Full name, Association, Member Number, Practice Address and Practice Phone Number.</p>	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY HLT50302 or HLT50307 • Provider Number – Australian Unity and Grand United will issue separate provider numbers per practice

TABLE 3

Members need to **APPLY DIRECT**. (AAMT **DO NOT** send any information).

<p>HBF Ph: 1800 198 066 www.hbf.com.au Call for application or download from their website</p>	<ul style="list-style-type: none"> • Remedial Massage Therapists ONLY • Provider Number – HBF will issue a separate provider number for each practice location
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Health Funds Additional Information

AUTOMATIC RECOGNITION FOR ELIGIBLE MEMBERS

Australian Health Management (AHM) 13 42 46 **Remedial Only**

www.ahm.com.au

Eligible members details are sent to AHM each month. You will then be automatically registered as a provider. Your provider number can be found at www.ahm.com.au/provider#search.

Australian Regional Health Group (ARHG) (03) 9761 3777 **Massage & Remedial**

www.arhg.com.au

AAMT eligible member details are updated two business days prior to the 15th of each month. You will then be automatically registered as a provider. Your provider number is made up of 'MT' plus your member number plus 'R' for Remedial or 'M' for Massage or 'Y' for Myotherapy. eg MT12345R or MT12345M or MT12345Y.

ARHG is a management group that oversees several small funds. At this stage 23. Should you cease membership with AAMT, or if you no longer meet the criteria set by ARHG, AAMT is obliged to remove you from the regular list sent. ARHG is unable to notify you directly of your removal from their listing due to Privacy Act requirements; however, there is an opportunity for you to apply for accreditation with ARHG on an individual basis if required.

ARHG has a search provider facility on the websites of their participating Health Funds. This will mean that members of the Health Funds will be able to search on the ARHG websites to confirm that the provider (you) is accredited or they can search to find an accredited provider in a specific location. The search will display provider number, surname, first name, state, suburb, phone number and therapy. **IMPORTANT NOTE:** If you do not want to be listed on the search facilities of the ARHG participating Health Funds websites please contact the office.

BUPA Australia 1800 060 239 **Remedial Only**

www.hbaproviders.com.au

AAMT member details are sent to BUPA each month. After lists have been processed BUPA will send Members Provider Number/s to AAMT. AAMT will then forward the Provider Number/s to each practice address. Members must agree to be bound by BUPA Australia's 'Our Ancillary Provider Terms' (see attached).

BUPA – MBF(including NRMA/SGIC/SGIO) (02) 8239 2744 **Remedial Only**

<https://provider.mbf.com.au/main/ancillary/therapies/>

AAMT members holding the qualification HLT50302/307 are sent each month to MBF/NRMA/SGIC/SGIO who are then automatically registered as a provider. No provider number will be issued. Members must abide by MBF Guidelines (see attached).

CBHS 1300 654 123 **Massage & Remedial**

www.cbhs.com.au

AAMT eligible members details are sent to CHBS each month. You will then be automatically registered as a provider. Your provider number is "AAMT" plus your member number. eg AAMT12345.

Medibank Private 1300 654 887 **Remedial Only**

www.medibank.com.au

AAMT sends eligible members details to Medibank Private each month. Medibank will advise each Qualifying Member to whom an IPN is granted of the conditions attached to the use of the IPN. All qualifying providers must read and agree to abide by Medibank Private Provider Conditions (see attached).

nib Health 1800 175 377 **Remedial Only**

www.nib.com.au

AAMT sends eligible members details to nib each month. **IMPORTANT NOTE:** All providers must read and agree to abide by nib Provider Requirements & Terms and Conditions (see attached).

HCF (02) 9290 0158 **Remedial**

www.hcf.com.au

AAMT sends eligible members details to HCF each month. **IMPORTANT NOTE:** All providers must read and agree to abide by the HCF Provider recognition criteria (see attached).

Manchester Unity 13 13 72 **Massage & Remedial**

www.manchesterunity.com.au

AAMT sends eligible members details to Manchester Unity each month.

MEMBERS WILL NEED TO CONTACT THE HEALTH FUNDS BELOW DIRECTLY!

Australian Unity **13 29 39** **Remedial Only**

www.australianunity.com.au

In order to gain Provider Status you will need to complete and return their application form. Please return the completed form to Provider Relations, Reply Paid 9945, Melbourne Vic 8060.

Grand United Corporate Health **1800 249 966** **Remedial Only**

www.guhealth.com.au

Call Grand United Corp for application form or simply send an email to corporate@guhealth.com.au listing:
Full name, Association Name, Association Number, Practice Address/es and Practice Phone Number/s.

HBF **1800 198 066** **Remedial Only**

www.hbf.com.au

To register call for application form or [download](#) and provide certified copies of all required documentation. Send to The Provider Registration Officer, HBF Health Services, GPO Box C101, Perth WA 6809. Members who do not meet the criteria may have their application assessed through an independent review panel appointed by HBF.

